

**SILVER OAKS PHASE II HOA**

**BOD MEETING MINUTES**

**TUESDAY, MAY 18, 2021 6:30 P.M.**

**Crosspoint Church, Old Bethel Rd, Crestview, FL**

Meeting called to order at 6:30 P.M. by Vice President Mac McKenzie

**In Attendance:** Vice President Mac McKenzie, Treasurer Eileen Kurtz, Secretary Melissa Peacock, Members at large Kim Johnson, Derik Smith, Kyle Colvard (via phone)

**Absent:** President Chris Alvarado and Committee Pool Chair Cheri Dickson

**Approval of April minutes** Motion by Kim Johnson to approve minutes, with corrections, 2<sup>nd</sup> by Melissa Peacock. All in favor.

**TREASURER'S REPORT:** Eileen Kurtz reviewed current bank balances with the Board, as well as advising that, as of today, 116 homeowners have paid their 2021 HOA dues.

**WELCOME COMMITTEE:** It was discussed to bring the committee back since it was suspended during COVID. At large member Kim Johnson was asked if wanted to continue doing the welcome packets for residents that moved into Phase II after January 1, 2021; she agreed. Instead of walking around to the new residents, Melissa Peacock would put a post on social media so they could contact Kim directly if they wanted a packet.

**COMMITTEE REPORTS:**

**Architecture/Landscaping:** Request received, and fee paid for fence installment and minor landscaping from a resident on Paddock Circle.

**Pool:** No report

**New Business:**

**Board Vacancy:** Derik Smith volunteered for the vacant at-large position. Motion by Melissa Peacock, 2<sup>nd</sup> by Eileen Kurtz to vote him in position. All in favor.

**Potential New Accounting Firm:** Eileen Kurtz will be reaching out to five accounting firms to discuss possible partnerships with them.

**Havenmist Pond Electrical Box:** Eileen Kurtz stopped at CHELCO to discuss power going to the box that provided power to the pump house at the pond. According to CHELCO, there is no power going to the box. CHELCO will remove the box; the HOA will remove the pump house.

**Quote to Clean Havenmist Pond:** Chris Alvarado obtained a quote from Emerald Sound Construction to remove shrubs/scrub oaks cleared off the edge of the pond bank and debris hauled off. The quote is for \$5,500. After discussion, Mac McKenzie will ask Emerald Sound for a

30 day extension for the quote. He will be reaching out to the county to see if they will take over some responsibility of the pond.

**Homeowner request for PODS container on Havenmist:** Homeowner moving soon and requested HOA approval to have a PODS container on the street in front of their home because their driveway is steep/slanted. Motion by Eileen Kurtz, 2<sup>nd</sup> by Kim Johnson; all in favor. Homeowner will be notified to put traffic cones around the POD for the short duration it is needed.

**Old Business:**

**Annual Meeting Planning:** Eileen Kurtz will be working with our lawyer to start the paperwork for the annual meeting. Melissa Peacock, Kim Johnson, and Derik Smith volunteered to assist Eileen in getting the paperwork out to residents.

**Havenmist Pond Flooding:** As of this meeting, Mac McKenzie has not heard back from Rob Vandebroek from the county. There is some issue regarding whether Havenmist Pond is a retention pond and not a recreation pond. Mac McKenzie will be reaching back out to Mr. Vandebroek.

**Potential New Committee:** Reiterated that this issue been tabled until the end of the year.

**Next meeting:** June 15, 2021

**Adjourn:** 7:09 p.m.