

# March 15, 2016 Meeting Minutes

Silver Oaks Phase II Homeowners Association

Board of Director's Meeting

Tuesday, March 15, 2016

Meeting Location: 2628 Paddock Circle

## Board Members:

President: Charles Charamut

Vice President: Dennis Simmons

Treasurer: Laura Brown

Secretary: Janet Troost

Board Member at Large: George Wallace

Board Member at Large: ~~Rachel Catalano~~

Pool Committee Chair: OPEN POSITION

Welcoming Committee Chair: Jenilyn Troost

Architectural Review: Bob MacKenzie

Landscape Committee: Bob MacKenzie

Yard of the Month Committee Chair: George Wallace

Not present: Rachel Catalano

## Proceedings:

Meeting was called to order by Vice-President Dennis Simmons at 6:35 PM.

Approval of minutes from 2/24/16 – Motion to approve by GW 2<sup>nd</sup> RM without changes.

Treasurer Report – Motion to accept by \_\_\_\_\_ 2<sup>nd</sup>

<u>Checking Account</u>	<u>Escrow Account</u>
Old Balance \$ 22938.74 (this is from Feb minutes)	Old Balance \$ 6279.39
New Balance \$	New Balance \$
Dues Paid (past month) \$ _____	

## Old Business

- Accountant change – Janet to contact other possible accountants.
- Trees/shrubs estimate on Havenmist pond area – Mac met with Danny's Tree Service and they walked the perimeter and they gave us an estimate price of \$2800. Kenny from K & R stated he is too busy. It was decided we will make sure Danny's Tree Service has the proper insurance and license before going with a contract. After discussion Janet moved to accept the estimate from Danny's for \$2800 and Dennis 2<sup>nd</sup>. Contract should include getting rid of all foliage at the edge of Havenmist pond area and to trim back all trees in the water area. MOTION PASSED
- Estimate for pool deck - Mac will send George a list of other possible contractors for this work and Dennis will speak with Scott (concrete company) to see if he has any ideas,
- Pool cameras – Dennis to handle these within the next week or so.
- Sidewalks – Scott Howard will do 8 of the sidewalks for a total of \$2150. Janet moved to add \$150 to the original budgeted amount with Jenilyn 2<sup>nd</sup>. MOTION PASSED. The sidewalks will be completed within the next 2 weeks. There was a question as to where to put the dumpster for the broken concrete so as not to leave it in the street and it was decided to put it to the back area of the pool parking lot. It will be secured and safety cones will be placed around it.
- Pool bulletin board is up.
- Covenants, By-Laws, and Community Rules are complete and Nathan will look at them when Chuck is available.
- Homeowner complaint about 2009 Appaloosa – shed – no fence – Dennis went to the property and states this is a legitimate complaint. There is NO fencing around the shed at all. It was determined that when Chuck is home, he will go to the homeowner with the complaint and see what they plan to do.
- Meetings at the church? Dennis to find out.
- New signs for the meetings – George will check on new signs to announce meetings.

## New Business

- Janet reports everything is set for the pool opening. Ashley Schuster has come forward to be the possible Pool Chairperson. During the meeting motion was made by Dennis to accept Ashley as Pool Chairperson with a 2<sup>nd</sup> by Jenilyn. MOTION PASSED. Ashley was present and was welcomed by the board.
- Small tables and a few stackable chairs for pool users as has been discussed previously. Jenilyn and Ashley looked up costs for different types of chairs/tables for the pool area and will report at the next meeting. It was decided possibly 6 chairs and 2 tables. Janet made a motion to add \$500 to the budget with Laura 2<sup>nd</sup> for the cost of these items. MOTION PASSED
- CHELCO lights – George reported that the lights should be in within 6-8 weeks

- The Board requested Janet send out an email as well as Facebook notice that Dues are due and over 1/3 have not been paid.
- It was also reiterated that we have Violation Complaint notices that can be used when there is any issue of non-compliance by a homeowner. They are posted on the website and you can also get them from Janet. Please make sure, if you utilize them, that you make 2 copies and one must go to Janet for the file and for resolution.

#### **Committee Reports**

- Pool Chair – Ashley Schuster was welcomed as the new pool chair and she will meet with Kevin within the next week to be trained on the key passes and any other information she will need. She was also given a binder with all required Board information and Pool Committee information she will need. Dennis also notified us that he removed the ends of the pergola that were hanging off and he replaced the lighting at each end of the pergola.
- Parking” signs at the pool – were attached to the trees in the parking lot as well as one facing the entrance and one at the back of the lot on poles.
- Architectural Review Chair (Bob McKenzie) - There was a request from Don and JoEllen Turner to put in a pool and fence on their property. Permits have already been approved. Approval was granted by this Board.
- Landscape Chair (Bob McKenzie) -nothing new to report
- Yard of the Month Chair (George Wallace)
- Welcoming Chair (Jenilyn Troost)

**Next meeting** – Tuesday, April 12, 2016 @ 6:30 pm and the meeting will be held at the pool.

**Meeting was adjourned at 7:32 pm.**