



**Silver Oaks Phase II  
Owner Association, Inc.**  
P.O. Box 2177  
Crestview FL 32536-2177

**BOARD OF DIRECTOR'S MEETING  
27 Nov 2004**

Location: Harvest Life Church, Crestview

In Attendance:

LeEllen Hale – President  
Leigh Williamson – Secretary  
David Patriquin  
Ed Rutter  
Bob Welcher

Absent:

Charlotte Fincher  
Susan Saddler - Treasure  
Mike Clapp – Vice President  
Lynda Taylor  
John Joyce

*President, LeEllen Hale, called the meeting to order at 0800. Because quorum was not present, the Board conducted brainstorming session in lieu of regular meeting.*

**General Business:**

1. Treasurer update: Susan was unavailable to attend this months meetings but did provide this
  - a. Waste management will provide waste disposal for the pool starting in December
  - b. Reimbursed Bob Welcher all monies owed to him
  - c. Paid vendors
  - d. Notified Lundy and Bowers of the general meeting
  - e. Asked Lundy and Bowers for an estimate of the annual bills for 2005
2. ARC update: letters are being sent out now to those homeowners who are not in compliance with the rules. Board reviewed ARC request for several homeowners. If the BOD's cannot meet before the 30-day deadline an e-mail vote will be sent out to all members.
3. Pool update: Items Open
  - a. Nominated Larry Crabtree for pool committee chairman
  - b. Johnson and Johnson will remain the CPOs
  - c. Fence toppers (9 total) are missing from the pool fence
  - d. Toilet tank top is missing
  - e. Randy Hinesly, Susan Sadler and Johnny Williamson need to return all keys to the BODs. All 6 keys will be kept in the lock box.
4. Landscaping update: Items Open
  - a. Still need about 130 bales of pine straw
  - b. The new landscaping company is Lawn Services Unlimited
  - c. Bob is meeting with Crestview Nursery for suggestions on landscaping our 4 common areas and get an estimate for flowers/shrubs.
5. HOA escrow account. BOD are discussing opening up a savings account. Need to talk to CPA. Item Open
6. LeEllen Hale is still working street sign issue. Item Open
7. Latham Concrete company has been hired to complete sidewalks/back entrance.
8. Ed Rutter is going to contact Tom Calhoun, from Phase I, to share there website with Phase II. Item Open
9. Havenmist pond, should it be turned over to the county as a holding retention pond? Item Open
10. All BOD members need a copy of the insurance policy. Item Open

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Meeting was adjourned at 9:15 am

Submitted By:

Approved By:

Leigh Williamson, Secretary

LeEllen Hale, President

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